

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	04/08/19	Open	Action	04/01/19

Subject: Approve the Fifth Amendment to the FY 2019 Capital Budget

ISSUE

Whether or not to approve the Fifth Amendment to the Fiscal Year (FY) 2019 Capital Budget.

RECOMMENDED ACTION

Adopt Resolution No. 19-04-____, Approving the Fifth Amendment to the FY 2019 Capital Budget.

FISCAL IMPACT

Increase of \$792,500 to the FY 2019 Capital Budget. Funding will be applied as it becomes available and as the projects progress.

DISCUSSION

SacRT's annual budgeting process includes Board adoption of budgets that reflect SacRT's expected funding at the time of preparation. Periodically, changes to funding sources, funding amounts or SacRT's priorities require revisions to the budget.

Staff has identified necessary revisions to the Capital Budget:

- **\$312,500 for the Bus Maintenance Management Software Program (B147)**
The Bus Maintenance Division currently uses several redundant systems to manage and track bus fleet maintenance activities, many of which are paper-heavy and rely on aging in-house software systems. Because SacRT receives Federal funds the FTA will audit maintenance records to ensure compliance. Without a proper tracking system, SacRT runs the risk of failing these requirements which can jeopardize funding. With this project, Bus Maintenance will purchase a new Fleet Maintenance Software Program that will have the following benefits: (1) remove redundancies in existing systems and aggregate all relevant data into a single system; (2) provide reliable and timely diagnostics on bus fuel consumption, fluid levels, mileage, engine hours and other information necessary to identify performance problems before they become major issues and cause service interruptions; (3) assist with bus maintenance scheduling, thereby reducing operating costs, saving time and improving bus performance; (4) streamline reporting processes, including federally-required National Transit Database (NTD) reporting processes, by replacing manually generated reports and manually aggregated data with built-in and customizable reports; and (5) assist with the reporting requirements per the Elk Grove service contract.

Approved:

Presented:

Final 04/03/19

General Manager/CEO

Director, Office of Management & Budget

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- \$450,000 for the 1225 R Street Roof Replacement (F029)**
 This project will replace the roof at the Customer Service and Sales Center building (1225 R Street), which is beyond its useful life expectancy and has had multiple problems with leaks causing structural damage, potential mold, and employee/office relocations. We retained a consultant to evaluate the roof and they recommended that it be replaced.
- \$30,000 for the Building Access System Upgrade Project (T018)**
 Parking capacity is becoming a problem in the P/Q Parking Lot under Business 80 as the number of District employees grows. SacRT needs to restrict parking access to SacRT employees only. Increasing the budget for the Building Access System Upgrade project will allow SacRT to install an employee badge access gate at the entrance to the P/Q parking lot, which will restore parking capacity and prevent the need to hire new staff to monitor and enforce parking restrictions.

The FY 2019 Capital Budget was adopted by the Board on June 11, 2018 and has been amended five times as described in Table 1.

Table 1. FY 2019 Capital Budget Summary

Status	Action	Total FY19 Budget Request	Amendment Amount	Detail
Done	Adopted FY 2019 Capital Budget – June 11	\$186,100,320		
Done	Amendment 1 – October 22	\$186,928,342	\$ 828,022	Added two new grant-funded security projects, and one new project for expansion services startup costs.
Done	Amendment 2 – December 10	\$207,248,324	\$20,319,982	Added new grant-funded projects, and added new critical maintenance and state of good repair projects that are now possible due to increased stability of Senate Bill 1 (SB1) funds.
Done	Amendment 3 – January 28	\$232,859,037	\$25,610,713	Added \$20.2M in new grant-funded projects, increased budget authority by \$5.2M for several projects to allow SacRT staff to pursue additional grant funding, and increased budget for a critical path project.
Done	Amendment 4 – February 25	\$244,959,037	\$12,100,000	Added budget authority to allow Electrify America grant funds for Zero Emissions Buses to flow through SacRT.
Action Needed	Amendment 5 – April 8	\$245,751,537	\$ 792,500	See Discussion section of Issue Paper for details.

Staff recommends approving the Fifth Amendment to the FY 2019 Capital Budget.

RESOLUTION NO. 19-04-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 8, 2019

**APPROVING THE FIFTH AMENDMENT TO THE FISCAL YEAR 2019 CAPITAL
BUDGET**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fifth Amendment to the Fiscal Year 2019 Capital Budget to increase the Capital Budget in the amount of \$792,500 for the Bus Maintenance Management Software Program, 1225 R Street Roof Replacement, and Building Access System Upgrade projects, is hereby approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary